

Coatesville Community Education Foundation
P.O. Box 1060
Coatesville, PA 19320

Expanded Learning and Enrichment Activity Mini-Grant RFP

The Coatesville Community Education Foundation is pleased to announce an Enrichment Activity Mini-Grant opportunity for Coatesville Area School District Teachers. CCEF will award between \$500.00 to \$1,000.00 to a teacher for a special project that enhances classroom learning and academic achievement.

The CCEF's Vision is to support initiatives that enhance academic achievement and strengthen learning opportunities for children and their families within the district. The Education Foundation cultivates diverse partnerships for the education, training and cultural enrichment of our youth.

CCEF will review applications for special projects and activities that provide positive, supervised skill building opportunities which enhance the class curriculum. Special consideration will be given to projects that encourage family involvement and utilize community partnership resources.

Attention will be given on the applicant's ability to describe at least one or two intended benefits/outcomes of program participants. Attention will be given on how the benefits and progress of program participants are evaluated and tracked.

Procedure:

Applicants are required to complete an Application Summary Form and Grant Proposal. Programs will be evaluated on the goals and objectives of the project and the special considerations of family involvement and community partnerships.

Awards and Recipient Expectations & Requirements:

Grant applications for the first semester 2011-2012 mini-grants are due no later than Monday May 16, 2011 at 5PM. All applicants will be notified as to the status of their application on or before Friday June 3, 2011. Grant funds will be available, at the latest, Monday August 1, 2011 for use during the first semester of the 2011-2012 school year. Specific reporting/documentation will be outlined in correspondence sent to the grantee following the award notification.

Grantee must submit copies of receipts of expenditures for the full amount allocated with a brief end of project report with evaluation results and project highlights.

Questions and applications may be directed to: Bob Knecht at bobknecht@verizon.net, Gail Pippin at pipping@coatesville.k12.pa.us, John Hall at hallj@coatesville.k12.pa.us or to: CCEF P.O. Box 1060, Coatesville, PA 19320

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APPLICATION SUMMARY FORM

Name of Applicant:

Name of School Principal:

School:

Address:

e-mail address:

Phone #:

Eligibility Requirements:

(Please check)

- ☐ Applicant is currently a Teacher in the Coatesville Area School District
- ☐ Applicant has building support for the project
- ☐ The Project is not eligible for funding through the School Building or other district Grants.
- ☐ Applicant has reviewed and will adhere to the Award Recipient Expectations and Requirements

Type of Program/Activity

Please indicate the primary subject area your project will enhance or expand:

Please indicate in what areas your project/proposal will improve outcomes for youth.

Examples: Youth Leadership, Community Engagement, Arts & Culture, Life Skills

Building Support:

Please identify any additional teachers or building staff who will participate in the project.

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PROPOSAL NARRATIVE

Program Information/Details:

Please provide a description of the program you wish to initiate to enhance or expand learning opportunities in your classroom.

Need and Target Population:

Please describe the needs and characteristics of the participants targeted for your program. Include why this project would be a benefit to your students.

Please indicate the unduplicated number of youth projected to be served within the grant period.

Resources:

Please describe the specific resources that you will draw upon to achieve the goals of this project. These may include such things as people, time, materials and funds required for implementation.

Activities:

Please describe the key actions or activities that will be conducted as part of this grant in order to achieve the desired results.

Intended Results/Outcomes:

Please indicate key participant benefits and outcomes your program will address. (Participant outcomes should describe changes in participant's attitudes, knowledge, skills, behavior and/or condition).

Please describe the strategy (how) your program will reach its targeted outcomes.

Tracking

Please describe how you plan to track the progress of the program participants and whether or not they have achieved the intended benefit/outcome(s).

PROGRAM BUDGET

Please describe in detail the program cost and expected expenditures for this project. Also provide any in-kind or cash funds (if available) in addition to mini-grant funds.

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Signature of Applicant

Date

Signature of Building Principal

Date